



AFRICA LEADERSHIP & MANAGEMENT ACADEMY (ALMA)
 (AN AFFILIATE COLLEGE OF THE NATIONAL UNIVERSITY OF SCIENCE AND TECHNOLOGY)
POSTGRADUATE ADMISSION APPLICATION

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N.B: First read the NOTES on page 4, then complete all sections of the form but do NOT write in the coloured boxes which are for official use only. Print clearly in ink in the blank spaces and on the dotted lines as required.

PLEASE ENCLOSE A NON-REFUNDABLE APPLICATION FEE OF US\$10 FOR INTERNATIONAL APPLICANTS AND US\$10 OR ZWL EQUIVALENT AT THE GOING MARKET RATE FOR LOCAL APPLICANTS

RETURN BOTH FORM AND MONEY OR PROOF OF PAYMENT BY: BANK TRANSFER – STANBIC BANK, MINERVA BRANCH, NOSTRO ACCOUNT NO. 9140001002294 FOR US\$ PAYMENTS OR INTO STANBIC BANK, MINERVA BRANCH, ACCOUNT NO. 9140001779175 OR ECOCASH MERCHANT ACC. 61309 FOR ZWL PAYMENTS

1. PERSONAL DATA

1.1 SURNAME

1.2 TITLE (e.g., MR./MRS./MISS/DR./MS/REV./SR.)

1.3 FORENAMES(As on birth certificates)

1.4 PREVIOUS SURNAME

1.5 NATIONAL IDENTIFICATION NO.

1.6 MARITAL STATUS (e.g. Married (M)Single (S)), Widowed (W), Divorced (D)

1.7 SEX (Male (M); Female (F))

1.8 NATIONALITY _____

1.9 CITIZENSHIP _____

1.10 ARE YOU A PERMANENT RESIDENT OF ZIMBABWE? Yes (Y); No (N)

IF NOT: WHAT PERMIT DO YOU HOLD? _____

PERIOD OF RESIDENCE IN ZIMBABWE _____ FOREIGN

1.11 DATE OF BIRTH (E.g. Day (15) Month (04) Year (1960)) DAY MNTH YEAR

1.12 PLACE OF BIRTH _____

1.13 DO YOU SUFFER FROM ANY PHYSICAL OR OTHER DISABILITIES FOR WHICH SPECIAL ARRANGEMENTS AT UNIVERSITY WOULD BE NECESSARY? YES (Y); NO (N)

IF YES PLEASE GIVE DETAILS _____

DISABILITY CODE

FOR OFFICIAL USE ONLY CERTIFICATE RECEIVED/VERIFIED

BIRTH	<table border="1" style="width: 30px; height: 20px;"></table>	B	<table border="1" style="width: 30px; height: 20px;"></table>
MARRIAGE	<table border="1" style="width: 30px; height: 20px;"></table>	W	<table border="1" style="width: 30px; height: 20px;"></table>
UNIVERSITY	<table border="1" style="width: 30px; height: 20px;"></table>	A	<table border="1" style="width: 30px; height: 20px;"></table>
OTHER	<table border="1" style="width: 30px; height: 20px;"></table>	O	<table border="1" style="width: 30px; height: 20px;"></table>

APP. No.

RECEIPT: ACKNOWLEDGED _____
 PREV. _____
 SOUGHT: TRANSCRIPT _____
 REF (1) _____
 REF (2) _____
 RECEIVED: TRANSCRIPT _____
 REF (1) _____
 REF (2) _____
 -CODED _____
 P/A ADMIT _____
 REJECT _____
 WITHDRAWS _____

8. NEXT OF KIN: Give the name, contact number and full address of the person to be contacted in the event of an emergency

8.1

SIGNATURE OF APPLICANT _____ DATE

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N.B.: BEFORE YOU SIGN AND DATE THIS FORM PLEASE CHECK THAT YOU HAVE COMPLETED EACH SECTION, THAT THE INFORMATION GIVEN IS CORRECT AND THAT YOU HAVE COMPLIED WITH NOTES 2 AND 3 ON PAGE 4 BELOW.

READ THE NOTES BELOW

NOTES

1. **APPLICATION**
After completing all the sections carefully and legibly you should submit this form to the **Registrar's Office, 33 Marlborough Drive, Marlborough, Harare, Zimbabwe**. Acknowledgement of receipt of the application will be made by the Academy. The closing date for receipt of applications is as advertised for the programmes being applied for.
2. **DOCUMENTS TO ACCOMPANY APPLICATIONS**
Applicants must submit certified copies (not originals) of birth certificate, marriage certificate (in the case of applicants some of whose documents may be in the maiden names), National Registration identity card, detailed CV, and qualifications. If applicants have **transcripts** of their degree/diploma results, these are preferable to degree certificates. **ALL COPIES OF TRANSCRIPTS AND CERTIFICATES MUST BE CERTIFIED BY A COMMISSIONER OF OATHS OR BY THE HEAD OF THE INSTITUTION CONCERNED. FAILURE TO DO THIS WILL PREJUDICE THE APPLICANT.**
3. **FINANCE**
You must ensure that you have the necessary finance to pay at least 50% of the fees on registration. You will not be allowed to register at the Academy unless you have paid your fees, or produced evidence to the satisfaction of the Accounts Department, of having necessary sponsorship.
4. **LEARNING OPTIONS**
 - ❖ **WEEKEND CLASSES** — Classes held every Friday and Saturday for 12 weeks (Students can attend online classes, a minimum of 34 hours/module, if unable to come for physical sessions). Each module runs over (3) consecutive weekends and each semester consists of four modules.
 - ❖ **BLENDED ONLINE CLASSES** — Students attend one block, 14 days of physical contact as the semester begins. Online Class sessions will be conducted thereafter every Friday and Saturday over 12 weeks.